

How to load the Portable Programmer on the HT24/28 Onity Computer

1. Connect the portable programmer to the HT24/28 System.
 - a. Connect a 9-pin serial cable to the PP port on the Comm. Distributor.

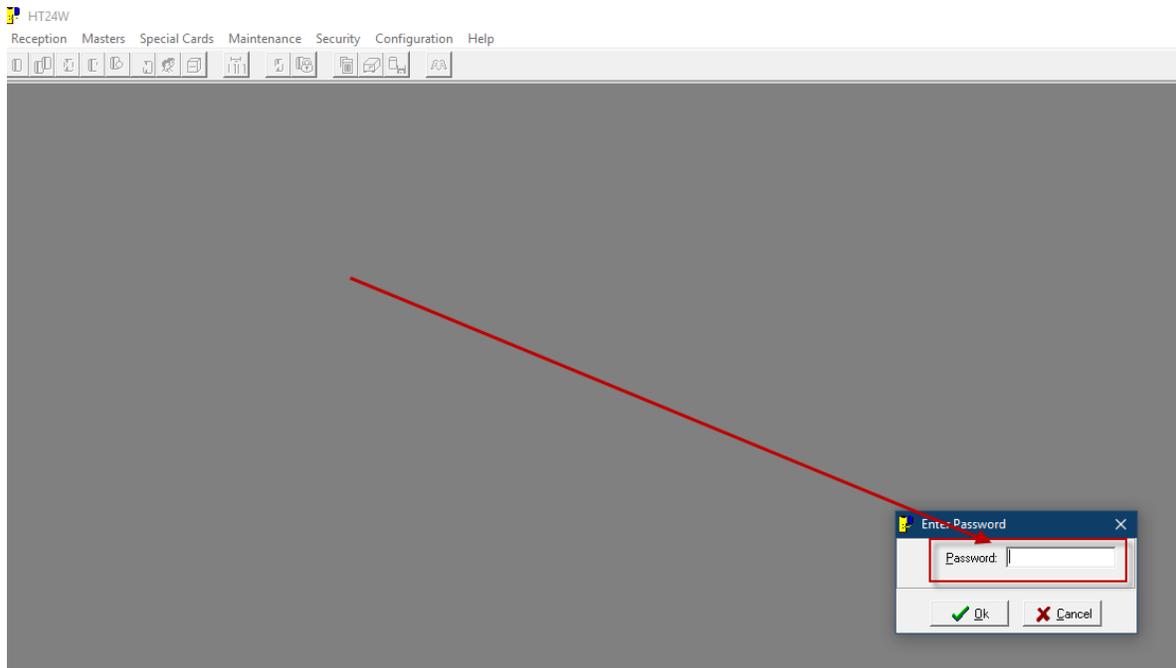
Note: There may be a serial cable already connected to the PP port if that is the case go to step b.

Communications Distributor



- b. Connect the other end of the 9-pin serial cable to the top of the portable programmer.

2. logged in to the HT24/28 software if you are not already logged in. Note: you will need to be logged in with a level 3 or higher login to load the portable programmer. If you do not have a login. Please try one of the defaults below.
 - a. 3333 = level 3
 - b. 4444 = level 4
 - c. 5555 = level 5

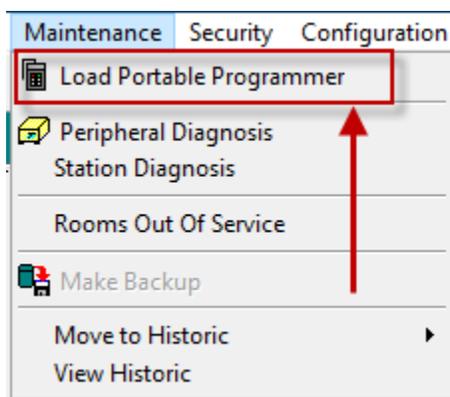


If non-of the logins worked, please contact your General Manager for a login. If you still are unable to get logged in. Please contact Onity Tech support at 1800 248 6189 option 1.

3. Select the maintenance menu



4. Select Load portable programmer



5. Turn on the portable programmer
6. Click on "load" in the lower left



7. Then select load – outcomes below
 - a. If you get a “Communication error” please, try loading the portable programmer once more. Then call Onity Tech Support at 1800 248 6189 option 1 if you are still having an issue.
 - b. A loading screen pops up showing data transferring. Please wait until the loading screen is done. This should take less than five minutes.
8. Disconnect the portable programmer from the PP port on the Comm. Distributor.

Updating the lock

1. Take the portable programmer to the lock
2. Plug the cable into the bottom of the lock
3. Turn the portable programmer on
4. You should see Update on the screen and a door name or number
5. Press the Green TX button
6. You should see transmitting then end com with the room number and time,
7. Repeat 1-6 for each Onity lock